

**CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

ORDINANCE NO. 703

AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2023

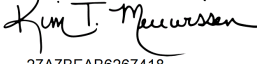
**THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA
ORDAINS:**

Section 1.

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2023 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2023 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

Section 2. This ordinance shall be effective immediately upon its passage.

PASSED AND ADOPTED this 23rd day of January, 2023 by the City Council of the City of Chanhassen, Minnesota.

DocuSigned by:

27A7BEAB6267418...

Kim Meuwissen, City Clerk

DocuSigned by:

D0665DC57B5943C...

Elise Ryan, Mayor

(Ordinance 703 published in the Chanhassen *Villager* on February 2, 2023)

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

ADMINISTRATIVE		2023 Fees
MISCELLANEOUS		
Returned Check/ACH Fee		\$20
Copy Fee	See Engineering Fees	---
Notary Fee	Per notary signature	1
Radon Kit		8
History Book		10
Election Candidate Filing Fee		5
Bow and arrow discharge permit		20
Shotgun discharge permit		20
CEMETERY		
Grave Fee		
• Resident		\$400
• Non-Resident		600
Interment Fee		\$150
Excavation Fee (payable directly to excavator)	May be higher in winter	
• Caskets (Monday-Friday)		\$575
• Caskets (Saturday-Sunday)		725
• Urns & Infant Burials		375

LICENSING FEES & CHARGES		2023 Fees
LIQUOR LICENSES		
<i>Annual license period is from May 1 to April 30. All liquor licenses are renewed annually.</i>		
On-Sale		
• Intoxicating Liquor License:		
○ Floor area under 3,000 square feet		\$6,115
○ Floor area 3,000-6,000 square feet		9,609
○ Floor area over 6,000 square feet		13,104
○ Sunday Sales (set by State Statute)		200
• Brewer Taproom		400
• Cocktail Room		400
• Wine/Beer		410
• 3.2% Malt Liquor		410
Off-Sale		
• Intoxicating (*set by State Statute)		\$200
• Micro distillery		200
• Small Brewer		200
• 3.2% Malt Liquor		58
Background investigation on liquor license owners, officers, and operating managers		
• New Application		\$250
• Changes in officers or operating managers of existing license holders		100
Temporary On-Sale Liquor License	501(c)(3) organizations only	\$1
Community Festival On-Sale Liquor License		\$50
OTHER BUSINESS LICENSES		
Waste Hauler	Annual fee per company	\$300
Peddler, solicitor or transient merchant registration fee	Per individual	\$100

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

LICENSING FEES & CHARGES		2023 Fees
Massage Therapy Business License		\$50
• Background investigation fee		\$250
Sexually oriented business license	Annual	\$1,300
ANIMAL CONTROL		
Kennel Fee - Commercial	Annual	\$25
Dog and Cat Impounding Fees		
• 1 st offense		\$50
• 2 nd offense		100
• 3 rd offense		150
• 4 th offense		200
• 5 th & subsequent offenses (in 12-month period)		250
Stable Permit	Annual	\$25

PARKS & RECREATION		2023 Fees
GROUP PICNIC RESERVATION FEES		
Resident - groups less than 100		
• Monday—Thursday		\$125
• Friday—Sunday		150
Resident - groups of 100 or more		
• Monday—Thursday		\$175
• Friday—Sunday		225
Nonresident - groups less than 100		
• Monday—Thursday		\$225
• Friday—Sunday		275
Nonresident - groups of 100 or more		
• Monday—Thursday		\$325
• Friday—Sunday		375
Nonprofit/Senior Group Discount		25%
District 112/276		
• Monday—Thursday		\$45
• Friday—Sunday		50
All Other School Districts		
• Monday—Thursday		\$100
• Friday—Sunday		150
RENTALS & RESERVATIONS		
Canoe/Kayak Storage Rack		
• Residents		\$60
• Nonresidents		70
Watercraft Rentals		
• Canoe		\$15
• Kayak		15
• Tandem Kayak		20
• Paddle Boat (4 person)		15
• Row Boat		15
• Row Boat with Electric Motor		15
• Stand-Up Paddleboard		20

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

MEMORIALS		
Bench		\$500
Tree		\$1,000
Other	By Arrangement	---
ADULT SOFTBALL		
Summer Softball League (per team)		
• All resident team		\$850
• 1-5 non-resident members		900
• 6+ non-resident members		950
Fall Softball League (per team)		
• All resident team		\$500
• 1-5 non-resident members		550
• 6+ non-resident members		600
RECREATION PROGRAM FEES		2023 Fees
YOUTH AND REC CENTER PROGRAMS		
<i>Youth program fees are determined annually and are published in the seasonal program brochures. Fees are designed to recover program costs</i>		
ADULT/SENIOR PROGRAMS (fees cover program supplies and staffing costs)		
Single-day Adult/Senior Programs	Non-resident charge +\$2	\$10-65
Multi-day Adult/Senior Programs	Non-resident charge +\$5	\$10-175
Senior Day Trips	Non-resident charge +\$10	\$65-110
Senior Overnight Trips	Non-resident charge +\$25	\$250-600
CHANHASSEN RECREATION CENTER		2023 Fees
Daily Fee		
• Resident		\$4.00
• Nonresident		4.50
• Senior Resident		3.75
• Senior Nonresident		4.25
Punch Cards		
• 10 Punch Resident/Non-resident		\$35/40
• 10 Punch Senior Resident/Non-resident		32.50/37.50
• 20 Punch Resident/Non-resident		62/73
• 20 Punch Senior Resident/Non-resident		57/71
• 40 Punch Resident/Non-resident		114/138
• 40 Punch Senior Resident/Non-resident		110/130
Facility	Per Hour	
• Gym Resident		\$50.00
• Gym Nonresident		60.00
• Community Room with Kitchen Resident		20.00
• Community Room with Kitchen Nonresident		25.00
• Community Room with Carpet Resident		20.00
• Community Room with Carpet Nonresident		25.00
• Conference Room Resident		15.00
• Conference Room Nonresident		20.00
Birthday Parties		
• Residents		\$70
• Nonresidents		85
• Additional Time	Hourly Facility Fee	---

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

PERSONAL TRAINING PACKAGES		
Getting Started Package (3 sessions)		\$130
One-on-One Packages		
• 5 Sessions		\$195
• 10 Sessions		380
• 15 Sessions		540
• 20 Sessions		700

PERMITS & INSPECTIONS		2023 Fees
<i>Building permit fees are based on declared permit valuation. For declared valuations that are not representative of the work being completed, the Chanhassen valuation table may be used to determine appropriate value.</i>		
Building, Fire and Septic Permit Fees		
• Base Fee (Valuation up to \$1,000)		\$80.00
• Plus fee per \$1,000 of value		
○ <u>Valuation Range:</u>		
• \$1,000-25,000		\$16.50
• \$25,001-50,000		12.00
• \$50,001-100,000		8.50
• \$100,001-500,000		6.75
• \$500,001-1,000,000		5.50
• \$1,000,000+		4.50
Plan Review Fee		65% of permit fee
<i>When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.</i>		
Fire Plan Review Fee		65% of permit fee
<i>When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.</i>		
Plumbing & Mechanical Permit Fees		
<u>Total Valuation</u>		Base Rate \$80
• \$0 to \$1,000		
<u>Plus percent of value over:</u>		
• \$1,001 to 10,000	+2.25%	
• \$10,001 to 50,000	+1.75%	
• \$50,001 and up	+1.50%	
• Testing of Backflow Devices		\$30
Industrial Heating Equipment Permit Fees		
<u>Total Valuation</u>		Base Rate \$80
• \$0 to \$50,000		
<u>Plus percent of value over:</u>		
• \$50,000 to 250,000	+0.4%	
• \$250,001 to \$500,000	+0.3%	
• \$500,001 to \$750,000	+0.2%	
• \$750,001 and up	+0.1%	
Roofing/ Siding/ Windows & Door		\$150 each
• Flat fee per permit		\$300 max combined

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

PERMITS & INSPECTIONS		2023 Fees
State Surcharge <i>Fee collected on behalf of MN Dept. of Labor and Industry</i>		.05% of permit value
Moving Building (<i>Permit fee does not include escrow</i>)	Each	\$150
Cancelled permits can receive an 80% refund of the city permit fee. State Surcharge is nonrefundable.		

ESCROWS		2023 Fees
• As-Built		\$2500
• Landscaping		750
• Erosion/Sediment Control		500-7500
<i>At the discretion of the City Engineer, additional escrow may be collected in the amount equal to 110% of the estimated construction cost of the project.</i>		

FIRE DEPARTMENT		2023 Fees
FALSE ALARMS		
Number of False Alarms:		
• First Alarm		No Charge
• Second Alarm		No Charge
• Third Alarm or more (each occurrence)		\$350
Fireworks Display Permit		\$200
Fireworks Sales Permit		\$100
Emergency Vehicle/Equipment		<i>Current FEMA Equipment Rates</i>

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2023 Fees
Comprehensive Plan Amendment		
• Land Use Amendment		\$600
Conditional Use Permit		
• Single-Family Residence	Does not include site plan review	\$325
• All Others		500
Grading Permits		
• Under 50 cubic yards		N/A
• 50-1,000 cubic yards		\$100
• Over 1,000 cubic yards	Processed as Interim Use Permit	---
• Erosion/Sediment Control escrow	Per Acre	\$7,500
Interim Use Permit		
• Single-Family Residence		\$325
• All Others		500
Sign Rental		\$200
Planned Unit Development/Rezoning		
• Major Amendment		\$750
• Minor Amendment		100
Rezoning		\$500
Sign Permit		
• Permanent		\$100
• Temporary		35
Sign Plan Review		\$150

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2023 Fees
Site Plan Review		
<ul style="list-style-type: none"> • Commercial/Industrial Districts <ul style="list-style-type: none"> ○ Plus \$10 per 1,000 square feet of building area • Residential Districts <ul style="list-style-type: none"> ○ Plus \$5.00 per unit • Administrative 		\$500
		500
		100
Subdivision		
<ul style="list-style-type: none"> • Create 3 Lots or Less • Create Over 3 Lots • Final Plat • Metes and Bounds Division • Consolidate Lots • Administrative Subdivision 	<ul style="list-style-type: none"> Plus \$15.00 per lot Plus \$15.00 per lot Plus \$50.00 per lot 	<ul style="list-style-type: none"> \$500 1000 250 300 150 150
Temporary Outdoor Sales and Events		
<ul style="list-style-type: none"> • Temporary Outdoor Event Permit • Seasonal Sales Permit • Special Event Permit • Race Addendum 		<ul style="list-style-type: none"> \$50 50 100 50
Vacation of Right-of-Way/Easements		\$300
Variance / Appeal of Administrative Decision		\$200
WCA Joint Application Permit		
<ul style="list-style-type: none"> • Single-Family Residence • All Other Uses 		<ul style="list-style-type: none"> \$50 500
WCA Appeal of Decision		\$2000
Wetland Alteration Permit		
<ul style="list-style-type: none"> • Single-Family Residence • All Other Uses 		<ul style="list-style-type: none"> \$150 275
Monumentation For All Wetland Buffer Strips	Per sign	\$20
Zoning Ordinance Amendment		\$500
Filing Fees/Attorney Costs for Recording Documents		
<ul style="list-style-type: none"> • Conditional Use Permit • Vacation • Metes & Bounds Subdivision • Interim Use Permit • Variance • Easements • Site Plan Agreement • Wetland Alteration Permit • Deeds • Recording plats and related documents 	<ul style="list-style-type: none"> Per document Per document Per document Per document Per document Per document Per document Per document Per document Flat Fee 	<ul style="list-style-type: none"> \$50 85 250 50 50 85 85 50 100 450
Consultant Fees	Costs will be billed to developer	
Flood Zone Information		\$65
Loudspeaker		\$10
Property Owner's List	Per property	\$3
Beekeeping Permit		\$25
Chicken Permit		\$25

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2023 Fees
Zoning Permit Fee		\$50
Zoning Letter		\$65
Short Term Rental		\$200

CODE ENFORCEMENT FEES		2023 FEES
Contracted Service		Actual Cost
Administrative Fee		10%

ENVIRONMENTAL PROGRAM FEES		2023 Fees
Yard Waste Drop-Off Fees		\$1/bag \$8/cubic yard
Community Garden Plot Rental		\$25
Weed Wrench Deposit (<i>Refunded When Tool Returned</i>)		\$150

PRIVATE DEVELOPMENT ENGINEERING FEES		2023 Fees
Public Street Light	Per light	\$500
Administration Fee <i>In conjunction with the installation of all improvements (public and private)</i>		
Cost of Construction of Improvements:		
• Less than \$500,000	3% of construction costs	
• \$500,000 to \$1,000,000		
○ First \$500,000	3% of construction costs	
○ Over \$500,000	2% of construction costs	
• Over \$1,000,000		
○ First \$1,000,000	2.5% of construction costs	
○ Over \$1,000,000	1.5% of construction costs	
• Security	110% of public improvements including grading, erosion control, restoration, landscaping (2% of construction costs) and engineering/surveying (7% of construction costs)	

SURFACE WATER DEVELOPMENT FEES		
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlot, public parks, conservation easements, and public right-of-way are exempt from these fees.</i>		
Surface Water Development Fees	Per acre	
• Parks/Open Space		\$5,220
• Single Family Residential		9,180
• Medium Density Residential		11,020
• Townhouse / Apartment Complex / High-Density Residential		16,500
• Industrial		23,820
• Commercial		34,800

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

PARK DEDICATION FEES		
Park Dedication Fees		
• Single-Family	Per dwelling	\$5800
• Duplex	Per dwelling	5,000
• Multifamily/Apartment Units	Per dwelling	3,800
• Commercial/Industrial	Per acre	12,500
• Continuing Care Retirement Facility	Per bed	500
SEWER & WATER DEVELOPMENT FEES		
Residential development & Commercial, industrial and institutional development		
• Sanitary Sewer		\$2,383
• Sanitary Sewer-Reduced Rate (if 30% of the sewer hookup fee was paid at the time of final subdivision approval)		1,668
• Water		\$8,841
• Water-Reduced Rate (if 30% of the water hookup fee was paid at the time of final subdivision approval)		6,189
• City SAC Surcharge		75
• SAC (as established by the Metropolitan Council)		2,485
Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees, payable in full prior to the issuance of a building permit, in addition to the sewer trunk hook-up fees		
• Lake Ann Interceptor		\$2,040
• Subtrunk		2,140
All Development: Lateral Connection Charge		
• Sewer		\$8,259
• Water		10,910
OTHER INSPECTIONS & FEES		
Site Inspection for Private Developments	The city hires consultant inspectors at an average of 20 hours/week charged back to applicant.	Actual Cost
G.I.S. fees		
• Per Plat		\$100
• Per Parcel		30
Re-inspection fees	Per hour	\$100
Inspections for which no fee is specifically indicated	Per hour	\$100
Additional plan review required by changes, additions or revisions to plans	Per hour	\$100
For use of outside consultants for plan checking and inspections, or both		Actual Cost

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

PUBLIC WORKS & ENGINEERING		2023 Fees
Trenching & Boring	Per 100 feet	\$20
Street or ROW	Per hole and/or excavation	\$50
Directional Bore	Per road crossing, no open cut	\$40
Drain Tile Connection	Per connection	\$50
Driveway Permit	Per property	\$50
Temporary Lift of "No Parking" Zone	Per week, no charge for 1st week	\$20
Weight Restriction		\$25
Temporary Street Closure		
• Application Fee		\$20
• Deposit		100
Underground Sprinkler System ROW permit fee (No main lines in ROW)		\$50
Copies		
• Small Format (Letter, Legal, 11x17)	Per page	\$1
• Large Format (22x34 and larger)	Per page	2
Standard Specifications & Detail Plates	Printed copy (PDF copy available on city website at no charge)	\$50
Encroachment Agreements	Application and recording fee	\$200
Partial Release		\$15
Certificate of Compliance		\$25
Private Drinking Water Test	Per Hour + Lab Fees	Actual Cost
Prohibited Discharges into Sanitary Sewer System	Per Month	\$200
Unauthorized water turn on or Meter Tampering	Each instance	\$100
Failure to allow access to water meter	Per Month	\$100
Water Use Restriction		
• 1 st violation		Written Warning
• 2 nd violation		\$100
• 3 rd violation		150
• 4 th violation		250
Small Wireless Facility Agreement		
• Per year rent to collocate on city structure		\$150
• Per year maintenance		25
• Monthly fee for electrical service:		
○ Per radio node, less than or equal to 100 max watts		73
○ Per radio node over 100 max watts or *actual cost of electricity		182

UTILITY RATES		2023 Fees
WATER RATES		
Residential and Irrigation		
• Minimum water charge per quarter	---	\$16.62
• 0 to 15,000 gallons per quarter	Per 1,000 gallons	2.43
• 15,001 to 30,000 gallons per quarter	Per 1,000 gallons	3.75
• 30,001 to 60,000 gallons per quarter	Per 1,000 gallons	4.45
• 60,001 to 90,000 gallons per quarter	Per 1,000 gallons	4.97
• 90,001 + gallons per quarter	Per 1,000 gallons	6.07

CITY OF CHANHASSEN 2023 FEE SCHEDULE

ADOPTED JANUARY 23, 2023

UTILITY RATES		2023 Fees
Commercial		
• Minimum water charge per quarter	---	\$16.62
• 0 to 51,000 gallons per quarter	Per 1,000 gallons	2.43
• 51,001 to 99,000 gallons per quarter	Per 1,000 gallons	3.75
• 99,001 to 150,000 gallons per quarter	Per 1,000 gallons	4.45
• 150,001+ gallons per quarter	Per 1,000 gallons	4.97
Multi-Family Properties	Per 1,000 gallons	\$3.13
Water Test		\$3.18
Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations	Per 1,000 gallons	\$7.84
SANITARY SEWER RATES		
Residential based on winter quarter usage	Per 1,000 gallons	\$6.48
Commercial based on actual quarterly usage	Per 1,000 gallons	\$6.48
Minimum sewage charge per quarter	Minimum up to 6,000 gallons	\$39.87
SURFACE WATER MANAGEMENT RATES		
Surface Water Management User Fees		
• Single-Family, Rural Residential, Agricultural & Undeveloped	Per quarter	\$25.92
Surface Water Management User Fees		
• Other Property Types:	Per quarter base, multiplied by the utility factor per acre:	\$50.46
○ Medium density residential	2.22	
○ High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)	3.30	
○ Business/Commercial	4.23	
○ Parks, cemeteries, golf courses, arboretum	0.46	
○ Parking lots as a principal use	6.14	
DELINQUENT ACCOUNTS		
Late Fees	10% of balance	---
Certification Fee	10% of balance on account (minimum of \$10.00) + County fee	---