# Hoisington Koegler Group Inc.



Creating Places that Enrich People's Lives

# **MEMORANDUM**

**TO:** Chanhassen Parks and Recreation System Plan Advisory Committee

**FROM:** Rita Trapp and Gabrielle Grinde, HKGi

**DATE:** August 25, 2016

**RE:** September 8, 2016, Advisory Committee Meeting

Thank you for volunteering to serve on the Advisory Committee for the City of Chanhassen Parks and Recreation System Planning Process. The City and Consultant Team are excited about the group that has volunteered to guide the parks and recreation system planning process. The first meeting of the Advisory Committee will be on Thursday, September 8<sup>th</sup> from 7:00 to 9:00 p.m. in Room #3 at the Chanhassen Recreation Center (2310 Coulter Blvd – building is combined with Bluff Creek Elementary School).

The agenda for the first meeting will include an introduction to the project, an overview of the planning process, and background on the consultant team. It will also include an opportunity for Advisory Committee members to share their thoughts about the existing parks and recreation system; identify what could be improved; indicate priority system needs and opportunities; and express their goals for the system plan. The consultant team will also be sharing some of their initial findings regarding recreation trends that may impact the current and future parks and recreation programs in Chanhassen.

To assist in the system evaluation process, please plan to visit one or more local parks prior to the Advisory Committee meeting. Attached to this memo are the <u>Meeting Agenda</u>, a <u>Park and Trail System Map</u>, and the <u>2015 Parks and Recreation Annual Report</u> to help you prepare for the meeting. Reviewing the Annual Report will help you learn about all the department has to offer. Please be prepared to share your thoughts!



# **Agenda**

City of Chanhassen Parks and Recreation System Plan

Advisory Committee Meeting #1 Thursday, September 8, 2016, 7:00-9:00pm Room #3, Chanhassen Recreation Center, 2310 Coulter Blvd (building is combined with Bluff Creek Elementary School)

**Meeting Purpose:** Kick off meeting with Advisory Group to review project process and

schedule, community engagement approach, overview of Chanhassen

parks and recreation system, and current recreation trends

**Advisory Committee Role:** Provide input on park needs, program needs, financing of park

improvements and acquisitions, needs for park facilities, and System Plan

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## <u>Agenda</u>

1. Introductions

# 2. System Planning Process Overview

- o Purpose and Goals for the System Plan
- o Project Schedule

### 3. Community Engagement Approach

### 4. Advisory Committee Input

- Pop-up Neighborhood Meeting Kit trial
  - What do you value about Chanhassen parks, trails, and recreation?
  - What are new recreation trends that the City should focus on for new facilities and programs?
  - What do you think is the top priority for Chanhassen parks and recreation?
- o What are your goals for the System Plan?

#### 5. Park and Recreation Trends

### 6. Next steps

