



Informed Consent for Request to Release from an Individual

An individual may ask the City of Chanhassen to release her/his private data to an outside entity or person. Because the City of Chanhassen does not have legal authority to release the data, it must get the individual's written informed consent.

Explanation of your rights and permission to release:

As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask us not to give data about them to their parent or guardian. You will need to put your request in writing and include the reasons why we should deny your parents access to the data. We will make the final decision about your request based on your best interests. If you have a question about anything about this consent or would like more explanation before you sign it, please contact the Chanhassen City Clerk at 952-227-1107 or by email at clerk@chanhassenmn.gov.

I, _____, give my permission for the City of Chanhassen, Minnesota, to release data about me as described in this consent to:

Name of other entity/person: _____

Address of other entity/person: _____

1. The specific data I want the City of Chanhassen to release include:

2. I understand that I have asked the City of Chanhassen to release the data.

3. I understand that although the data are classified as private at the City of Chanhassen, the classification/treatment of the data at _____ may not be the same and is

[NAME OF OTHER ENTITY/PERSON]

dependent on laws or policies that apply to _____

[NAME OF OTHER ENTITY/PERSON]

4. **Optional** - This permission to release expires _____

Printed Name: _____

Signature: _____

Parent/Guardian Signature (if required): _____

Date: _____