

**COMMUNITY DEVELOPMENT DEPARTMENT**  
Planning Division – 7700 Market Boulevard  
Mailing Address – P.O. Box 147, Chanhasen, MN 55317  
Phone: (952) 227-1100 / Fax: (952) 227-1110



## **COMPREHENSIVE PLAN AMENDMENT APPLICATION CHECKLIST**

Applications will be processed only if all requested items are submitted

**Prior to filing an application for a Comprehensive Plan Amendment, the applicant shall attend a conference with City staff. The application shall include the following:**

- (1) Completed Application Form.
- (2) Evidence of ownership or an interest in the property.
- (3) Application fee of \$600.
- (4) Proposed amendment.