

**Return at least 10 working days
prior to first date requested.**

**CITY OF CHANHASSEN
FACILITY USE APPLICATION**

Rental fees and down payment, if applicable, will be set when application is processed. Cancellations must be made 24 hours in advance of the scheduled use.

Name of Organization: _____

Contact Person: _____ Phone (H): _____ (W): _____

Address: _____ City: _____ Zip: _____

Activity Supervisor: _____ Phone (H): _____ (W): _____ E-Mail: _____

Activity Facility Will Be Used For: _____

Facility Requested: _____ Area Requested: _____

Date(s) Requested: _____ Times: Start _____ End _____

_____ Times: Start _____ End _____

_____ Times: Start _____ End _____

_____ Times: Start _____ End _____

Special Needs or Requests: _____

Facility user shall indemnify and hold harmless the City of Chanhassen; it's Park and Recreation Department; it's officers, agents, and employees from and against all claims, damages, losses, or expenses, including attorneys fees, which they may suffer or for which they may be held liable, and do thereby for myself, my heirs, executor, and administrators, waive, release, and forever discharge any and all claims for damages which may have or which may hereafter occur to a group, arising out of or connected with a group's participation at Chanhassen's facilities.

Signature of Authorized Representative

Date of Request

Complete form and return to Chanhassen Park and Recreation, 7700 Market Blvd, PO Box 147 Chanhassen, MN 55317. Any questions, call Chanhassen Park and Recreation at (952) 227-1121.

OFFICE USE ONLY
Date Received: _____ Approved by: _____ Date Returned: _____
Comments: _____

